

TRUCK INSPECTION CHECKLIST

To be filled out and turned in after each plow session!

- Fuel** - fill truck with gas (fill out gas log)
- Motor Oil** - check level and fill as needed. If added, quantity used _____qts.
- Transmission Fluid** - check smell, color, and level and fill as needed. If added, check here .
- Brake Fluid** - check level and fill as needed. If added, check here .
- Radiator Antifreeze** - check level and fill as needed. If added, check here .
- Washer Solvent** - check level and fill as needed.
- Plow Pump Reservoir** - check level and fill as needed - lift ram must be all the way down
- Plow Blade** - clean off entire plow blade and inspect for broken springs, pivots, welds, etc.
- Plow Frame** - Inspect for broken welds & pivots, loose frame bolts, or damaged frame.
- Windows & Lights** - wash all windows and lights, inspect for damage.
- Garbage** - remove all garbage and personal items.
- Emergency Supply Box** - replenish any emergency supplies used during plowing.
- Park Truck** - park truck in assigned parking spot.
- Electrical devices** - turn off all electrical accessories, ex. wipers, fan motor.
- Plow button** - drop plow and be sure button is located in the center position.
- Two Way Radio** - make sure two-way radio is turned off.
- Windows and doors** - roll up all windows and lock all doors.
- Final Inspection** - verify two way radios is off, plow button is centered, windows are up, and all doors are closed and locked.

I have completed the above checklist. The plow truck is ready to plow again

Signature _____

Date _____

repair tag filled out and given to shop

shop also verbally notified (tag must still be filled out)